

Job Opportunity

SENIOR RESEARCH ASSISTANT POSITION

A qualified individual is needed for a senior research assistant position for an evaluation contract funded by the Missouri Foundation for Health (MFH). The evaluation team is comprised of members from the St. Louis Prevention Research Center at the SLU School of Public Health and the Center for Tobacco Policy Research at the WU School of Social Work. In addition to evaluating the MFH initiative, the team is providing intensive evaluation technical assistance and training to the MFH Healthy and Active grantees to increase their evaluation capacity. The senior research assistant will be responsible for coordinating project activities, assisting in the design and implementation of the evaluation and providing technical assistance to grantees.

Major responsibilities:

- Coordinating research efforts (i.e., evaluation technical assistance) with community grantees across the state
- Developing and implementing evaluation technical assistance plans
- Providing evaluation technical assistance to grantees
- Developing evaluation tools, databases, and logic models for grantees
- Assisting with initiative evaluation design and implementation
- Assisting in data collection and analysis
- Coordinating project meetings, grantee site visits and conference calls
- Providing support for research activities and project administrative tasks
- Developing project reports
- Participating in grant and manuscript development
- Traveling frequently around the state

Preferred skills and requirements:

- Master's degree in public health (can be in progress), social work, social sciences, or public policy
- Project management experience
- Experience working in community-settings
- Training or experience in program evaluation
- Knowledge of physical activity and nutrition
- Experience with Microsoft Access and SPSS
- Ability to travel within Missouri
- Strong verbal and written skills
- Proficient computer skills
- Highly dependable and organized

Full-time position with benefits at
Saint Louis University

Anticipated Start Date: August 2009

Please fax or email cover letter
and resume by **JULY 31st** to:

Jessi Erickson, MPH
Technical Assistant Coordinator
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