

MSW/MPH PRACTICE EXPERIENCE/PRACTICUM CHECKLIST

The following list of activities and forms (*) are **REQUIRED** for completion of the School of Public Health component of the MSW/MPH Practice Experience. Note that two of the required forms must be obtained from the School of Public Health; all other forms are from the School of Social Work.
Please return all required paperwork to the MPH Internship Coordinator.

BEFORE BEGINNING PRACTICE EXPERIENCE:

- Obtain School of Social Work Faculty Advisor Approval of Practicum:** Discuss practice experience plans with faculty advisor before proceeding with other steps.
- * **Inform MPH Internship Coordinator** of practicum that will be fulfilling public health practice experience requirement.

AT START OF PRACTICE EXPERIENCE:

- * ***Learning Agreement – Health Practice:*** (School of Social Work form) Provide a copy of this form to the MPH Internship Coordinator.
- * ***MSW/MPH Learning Agreement Addendum:*** (School of Social Work form) Provide a copy of this form to the MPH Internship Coordinator.
- * ***Practice Experience Purpose & Goals:*** (School of Public Health form) Develop a written statement of purpose and a list of public health goals for the practice experience. Review this form with faculty advisor and return to the MPH Internship Coordinator.

AT END OF INTERNSHIP:

- * ***Final Evaluation – Health Practice Practicum:*** (School of Social Work form) Provide a copy of this form to the MPH Internship Coordinator.
- * ***MSW/MPH Final Evaluation Agreement Addendum:*** (School of Social Work form) Provide a copy of this form to the MPH Internship Coordinator.
- * ***Practice Experience Final Summary Form:*** (School of Public Health form) Complete this final report on the practice experience/practicum and return to the MPH Internship Coordinator as soon as possible after finishing the practicum.

The final grade for the practicum is given by the School of Social Work. However, for accreditation purposes, the School of Public Health must have documentation of the practicum and how it meets public health learning goals for a practice experience for the dual MSW/MPH degree.