

**Research Patient Coordinator/Professional  
Washington University School of Medicine  
Department of Pediatrics**

New position opening for a fulltime "research coordinator, professional" to be the Network Coordinator for a practice based research network of about 60 community pediatricians. This is a new position and is multifaceted. The coordinator will have administrative and research duties and responsibilities, and assist PI with network activities. There will be administrative support.

Duties will vary depending on network activities but may include:

1. Building relationships with network practices.
2. Responsibility for the monthly newsletter and website, and assistance with the journal club summary (a new activity to promote evidence-based practice).
3. Literature reviews, protocol development, IRB applications and writing manuscripts and posters etc. There will be opportunities to author manuscripts and abstracts.
4. Network development including physician recruitment, maintain all network databases, procedure manuals etc.
5. Hiring, training and supervising research assistants, data assistants and research patient coordinators as necessary to complete network studies.
6. Assist with study implementation as needed including data collection, management and analysis.
7. Identifying study questions.

The office is at WU medical school. The successful candidate must have working knowledge of clinical research activities, and strong organizational, management and interpersonal skills, and a passion for improving the quality of primary care practice for children.

For more information contact:

Dr. Jane Garbutt

Research Assistant Professor of Medicine

314-454-8613

[jgarbutt@im.wustl.edu](mailto:jgarbutt@im.wustl.edu)

To view the Washington University job posting, go to Requisition # 080752 at <https://www.wustlcareers.com/applicants/jsp/shared/frameset/frameset.jsp?time=1196968267903>