

**Research Study Manager - National Children's Study  
Department of Pediatrics  
University of Utah School of Medicine**

The Department of Pediatrics in the University of Utah School of Medicine has an immediate opening for a Research Study Manager for the National Children's Study (NCS). The NCS is the largest long-term study ever undertaken on children's health and development. The NCS will evaluate environmental factors to determine the root causes of many major childhood and adult diseases. In Salt Lake County, and in 100 diverse communities across the country, teams will observe 100,000 children from before birth to age 21 to determine how these factors such as air, water, dust, what children eat, how they are cared for, neighborhood safety, health care and other environmental factors affect their health and well being. Salt Lake County is one of seven Vanguard Centers across the nation that will be participating in the NCS. Additional Study Centers are being established in Utah and the contiguous states and will work closely with the Salt Lake County Vanguard Center. For additional information about the NCS, please visit <http://www.nationalchildrensstudy.gov/>.

The Research Study Manager position is a long-term career position, expecting to last at least 21 years. This is an exciting opportunity for someone interested in being part of a Study that will have lasting effects on the health of children and society. Employer will assist with relocation costs.

The Research Study Manager assists the Principal Investigator (PI) and Project Director in accomplishing study objectives for the NCS. Coordinates the implementation, quality assurance, and completion of study objectives for the NCS; assures regulatory compliance, participant safety, and data quality. May assist with the development of study protocols by making recommendations on the feasibility of using certain protocols and procedures. Manages, trains and oversees the work effort of a large data collection team comprised of research coordinators and field and clinic research staff for the Salt Lake County Vanguard Center and two additional Study Centers that are being established. Travels frequently to all Study locations. Coordinates interactions with the Environmental Sampling Team, oversees the Biological Samples Procurement Teams, and field data and sample collection.

Together with the PI, Project Director and Senior Investigators, serves as a liaison between the NCS Vanguard Center (VC), other Study locations, operational team, physicians, participants and others associated with the Study. Attends specific meetings with the other Vanguard Research Managers, and may participate in site visits to other Centers.

The requirements are a Master's degree in Epidemiology, other health science field or equivalency; plus six years of progressively more responsible experience managing field research in epidemiological, clinical or basic sciences, and with longitudinal studies. Experience must include management of large data collection teams, personnel management, recruitment of study participants, study coordination, knowledge of research data collection procedures, and cultural competency awareness. Incumbent must possess effective organizational, problem solving, human relations and effective communications skills.

Knowledge of National Institutes of Health (NIH) requirements for conducting federally funded research, including understanding record-keeping needed for compiling annual reports to funding agencies. Knowledge of Department of Health and Human Services guidelines for protection of human subjects in research (45 CFR subtitle A part 46), and experience with Institutional Review Board (IRB) requirements for conducting and reporting on research using human subjects.

Ability to speak Spanish and knowledge of data structure and use for identifying problems and trends in study data collection preferred.

This is a full-time, fully benefitted position. Salary will be commensurate with education and experience. The University of Utah offers competitive wages and an excellent benefits package. For more information on our benefits package, please visit <http://www.hr.utah.edu/ben/>. Equal opportunity employer.

Interested applicants can apply by sending a letter of interest and resume or CV to [Debbie.gabaldon@hsc.utah.edu](mailto:Debbie.gabaldon@hsc.utah.edu).